



### **PURPOSE OF THE FUND:**

To assist in the sponsorship of at least one arts event annually in memory of David H. Morton

### **ELIGIBILITY FOR AWARDS:**

The Trustees of the David H. Morton Memorial Fund can award up to \$2,000 to any public or private organization that has received or applied for its tax-exempt status. All member organizations of the Allied Arts Council are eligible. Non-member organizations that propose an event not available through a member organization are also eligible for an award.

Projects that may be considered for funding from the David H. Morton Memorial Fund include, but are not limited to, dance, theater, visual arts, media, music, literature, multi-discipline, arts-related conferences, architecture and exhibitions.

### **CRITERIA FOR AWARDS:**

- Potential for creating new audiences or new artistic experiences for audiences
- Need for financial support
- Appropriateness of the event for sponsorship by the David H. Morton Memorial Fund
- Quality of programming
- Community wide impact
- Potential for creating awareness of the Fund

**APPLICATION FOR FISCAL YEAR 2021 (for projects occurring between July 1, 2020 and June 30, 2021.**

**Please return the completed application plus eight copies to the Allied Arts Council, 118 S. 8<sup>th</sup>, by April 9, 2020. You will be notified of the Trustees' decision.**

### **APPLICATION CHECKLIST – due April 9, 2020:**

- **Completed Application plus eight copies**
- **Board member list including addresses and offices they hold**



**DAVID H. MORTON MEMORIAL FUND FOR THE ARTS**

Application for Fiscal Year 2021  
(for projects July 1, 2020 – June 30, 2021)

**A. APPLICANT:**

Name of Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

**B. ORGANIZATION:**

1. What is the primary purpose of your organization? (Do not use additional space)

\_\_\_\_\_

2. When was it incorporated as a not-for-profit corporation under state law?

\_\_\_\_\_

3. Has an annual registration report been filed with the Missouri Secretary of State's office?

Yes  No

4. Does your organization have a tax-exempt status from the Internal Revenue Service?

Yes  No If not, give date of application for tax-exempt status \_\_\_\_\_

5. What was the ending date of the organization's most recently completed fiscal year? \_\_\_\_\_





**C. PROGRAM SUMMARY:**

Name of proposed memorial event: \_\_\_\_\_

Proposed date(s) of event: \_\_\_\_\_

Target audience (size, special characteristics, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Brief description of event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**D. ADDITIONAL PROGRAM INFORMATION:**

1. Explain how this event will further the purpose of the development of the arts in St. Joseph

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Explain why the sponsorship of this event by the David H. Morton Memorial Fund is needed.  
What other sources of revenue will aid in the presentation of the event?

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\_\_\_\_\_

\_\_\_\_\_





3. Please itemize how your organization plans to publicize and recognize the David H. Morton Memorial Fund in advance of your event.

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4. Please detail how your organization proposes to recognize the David H. Morton Memorial Fund at the memorial event.

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5. How will this proposed event further the mission of your organization?

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Round all entries to the nearest dollar

**PROJECT BUDGET:**

<b>EXPENSES (Description)</b>	<b>EXPENSES</b>
1. Personnel - Administrative	\$ _____
2. Personnel - Artistic	\$ _____
3. Personnel - Technical/Production	\$ _____
4. Outside Artists' Fees & Services	\$ _____
5. Outside Other Fees & Services	\$ _____
6. Space Rental	\$ _____
7. Travel (per diem, etc.)	\$ _____
8. Marketing (promotional)	\$ _____
9. Remaining Operating Expenses (including royalties, equipment rental, scenery & other administrative costs)	\$ _____
10. Total Project Expenses (Add lines 1-9 and enter amount)	\$ _____





<b>REVENUE (Description)</b>	<b>REVENUE</b>
11. Admissions (include ticket sales, subscriptions & memberships)	\$ _____
12. Contracted Services Revenue (includes workshop fees, registration & tuition)	\$ _____
13. Other Revenue	\$ _____
14. Corporate Support	\$ _____
15. Foundation Support	\$ _____
16. Other Private Support	\$ _____
17. Government Support - Federal	\$ _____
18. Government Support - State & Regional	\$ _____
19. Government Support - Local	\$ _____
20. Applicant Cash (used for this project)	\$ _____
21. Total Applicant Revenue (total of lines 11- 21)	\$ _____
22. Morton Memorial Fund	\$ _____
23. Total Revenue (total of lines 21 - 22)	\$ _____
24. Total Net Project Income (subtract line 10 from Line 23)	\$ _____

